



LEHIGH ACRES FIRE AND RESCUE DISTRICT CERT FORMS





Damage Assessment

Date: Perso			on Re	portin	g:									Page #	# :				
Time Received: Pers				ceivin	g:														
			Burning	Out	Gas Lead	H2O Lead	Electric	Chemical	Damage*	Collapsed	Injured	Trapped	Dead	Access	No Access	Assignment Completed			
Time	Location/Addres	s	Fir	es		Haz	ards		Struc	tures	F	Peopl	е	Ro	Roads /				

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Summary of all hazards in area - fill out this form on your way to Command Post and give it to Incident Command. (* for structure damage: h=heavy, m=moderate, l=light)

Incident Command: Choose an incident, put a slash in the assignment completed column, copy the address/location to the incident name section on Incident Briefing, and give Incident Briefing and Assignment Status to incident team leader. Copy address/location to Post-Incident Status and enter start time. When incident is complete, put a backslash in the assignment completed column and the incident end time on the Post-Incident Status form.





Personnel Resources

Date:	Person Re	porting:				Page	ecialty or Print "No"		
Print Name and Time		Skill Specialty Rank From 1-5 or Print "No"							
Name	Time In	Time Assigned	Fire	Medical	S&R	Transport	Document	Other	

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Have people sign in and mark their special skills. When you assign someone to a team, circle that team's box next to their name and enter the time assigned. When someone returns from an assignment, draw a line through their name and all boxes and have the person sign in again. Remember to check how long people have been assigned and who hasn't been assigned yet.





Equipment Resources

Date:		Person Reporting:							F	Page #:	
			Fire Extinguisher	Wrench	Flashlight	First Aid Kit	Blankets				
Time:	Loaned To	o:									
										1	
										1	
										\perp	
										\perp	L ¯

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Enter equipment and supplies as they come in and out. Total periodically. If an item is returned empty (for instance, a fire extinguisher), add it back in and circle the number, so you don't include it in your next total.





Incident Briefing

	Date:	Time:
Incident Commander:	Battalion:	
1		
	Incident Commander:	Incident Commander: Battalion:

FOR INCIDENT COMMANDER

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Incident Command: Transfer an incident from Damage Assessment sheet. Sketch a map of the incident area, if known, with any hazards. Enter Incident Commander's name and Battalion number under current organization. Give to incident team leader with Assignment Status sheet.

Incident team leader: Sketch a map of the incident area with any hazards, if not done by Incident Command. Summarize the actions of your teams. When incident is complete, return this form, along with Assignment Status, to Incident Command.





Message Form

To: From:	Message Center Use Only Incident : Time:
Time:	Date:
Message Text:	
Action Taken:	

USE CLEAR CONCISE TEXT

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Examples: assignment completed, additional resources needed, unable to complete, special information/status update.





Incident Status

Date:	Person Reporting:	Page:		
Address/Location	Assignment	Start Time	End Time	

FOR INCIDENT COMMAND

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Record incident assignments from Damage Assessment sheets. When incident is complete, enter end time and make a backslash for that incident on the Damage Assessment.



Community Emergency Response Team Lehigh Acres Fire and Rescue District



Victim Treatment Area Record

Date	Person Reporting:			Page #	
Time IN	Name or Description	Triage Tag	Condition	Moved to:	Time Out

FOR MEDICAL TREATMENT AREA

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Document each person brought to the treatment area. If victim cannot not give name, write a brief description, e.g., sex, approximate age, hair color, race, etc.

Tag color: RED = Immediate Yellow = Delayed



Community Emergency Response Team Lehigh Acres Fire and Rescue District



Assignment Status

Date		Person Reporting: Page #									
Team Leader		Assist. Team Leader		Assignment							
Team Type		Team Type		Team Type		Team Type		Team Type	Team Type		
Start Time	End Time	Start Time	End Time	Start Time	End Time	Start Time	End Time	Start Time	End Time		
1		1		1		1		1			
2		2		2		2		2	2		
3		3		3		3		3			
4		4		4		4		4			
5		5		5		5		5			
Assig	nment	Assig	nment	Assiç	nment	Assiç	nment	Assignment			
0		0.5		0		0		0			
Comr	ments	Comments		Com	ments	Com	ments	Comments			

TO TRACK PERSONNEL ON AN ASSIGNMENT

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Print type of team (for example, Fire). Print team member's name in numbered boxes. If a team completes an assignment, use another team column for the next assignment. Return this for, with Incident Briefing, to Incident Command.



Community Emergency Response Team Lehigh Acres Fire and Rescue District





